

# UNIVERSITY OF NAIROBI

## GRADUATE SCHOOL

### PROCESS OF RESEARCH PROPOSAL APPROVAL

Student's final proposal is considered by the Faculty Postgraduate Studies Committee, and suggested corrections are given to the student. The minutes should indicate the proposed supervisors and the recommendation of the FPSC

Student incorporates the corrections and submits the corrected proposal to the proposed supervisors for signature

Once proposal is signed student uploads the signed proposal (in PDF format) in the Postgraduate Tracking System.

In addition student should also upload the following:

- Declaration of Originality
- Provisional Transcript showing successfully completed course work (Where applicable)
- Turnitin report signed by the lead supervisor and Dean/Director

The student to be within the programme duration or has regularization/ extension approved

Once the student uploads the proposal, the Lead supervisor approves it online via the staff portal. The Lead supervisor uploads a certificate of corrections.

The Chairman of Department (Where there are Departments) and the Dean/Director to approve the proposal.

The Dean/Director to submit the minutes of the Faculty Postgraduate Committee to [registrar-gs@uonbi.ac.ke](mailto:registrar-gs@uonbi.ac.ke) and a copy to [director-gs@uonbi.ac.ke](mailto:director-gs@uonbi.ac.ke)

Current and detailed Curriculum Vitae for external supervisor(s) where a student has external supervisor(s)