

**UNIVERSITY OF NAIROBI
GRADUATE SCHOOL**

GRADUATE STUDENTS PROGRESS REPORT

The following is a format for postgraduate quarterly progress reports for graduate students undertaking the programme by thesis. A completed report should be sent to the Director, GS through Chairman and Dean/Director with a copy to the Principal of the respective College.

Name of Student _____ Reg. No. _____

Programme _____

Department _____

Faculty/School/Institute _____

Date of Registration _____

Proposed date of completion _____

Title of Project/Thesis _____

Where project is being conducted _____

Supervisors:	<u>Name</u>	<u>Department</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____

1) Short introduction and objectives

- Student to provide a brief statement and the objectives of the study.

2) **Accomplished work for specified period: From () To ()**

- State your actual progress in comparison to the planned progress. (Gantt chart)

3) **Remaining work**

- State clearly what remains to be done for the stated period if any. If not, how and when it will be accomplished.
- State what assistance is required.

4) **Any other comments**

Student Name _____ Signature _____ Date _____

Comments by supervisors

1) Name _____ Department _____

Comments _____

Signature _____ Date _____

2) Name _____ Department _____

Comments _____

Signature _____ Date _____

Comments by Chairman

Make statement on progress of the student and proposed improvement.

Name _____ Signature _____ Date _____

Comments by Dean/Director

Make statement on progress of the student and proposed improvement.

Name _____ Signature _____ Date _____